# Welcome to the Trevor-Wilmot Consolidated Grade School District!

We are so happy to have you here!

#### **Attendance**

To report an absense, please call 262–862–2356, press #I, and state the reason for and expected length of the absence. TWC will follow state guidelines on attendance. All students are expected to attend school for the full school day. Absences without notification will be counted as truancy. A total of IO absences for the school year, including pre-arranged absences and illnesses, are allowed. The school should be notified by 9:00 A.M. that a child will not be attending school for that day and/or subsequent days.

Doctor appointments accompanied by doctor's notes and instances of fever, vomiting and diarrhea will be excused for your child to be 24 hour symptom-free. If the nurse sends your child home, this will also be excused and not count toward the state sanctioned 10 days.

## <u> School Hours: 8:05am-3:25pm</u>

Students can begin to be dropped off at 7:50am, school begins at 8:05am and will end for the day at 3:25pm.

Please do not drop your student off before 7:50am, as there is not supervision. We ask that you stay in your vehicle or wait outside with your child until dropoff.

# Early Release Days We will dismiss at 11:05am on the following days:

October 3, November 7, December 5, January 9,
February 6, March 6, April 10, May I and June 9.
Please be sure to make transportation arrangements
for your children on early release days, if they are not

taking the bus home.

### Pre-Arranged Absence

All requests for extended absences, such as for family vacations, must be submitted to the principal in writing two weeks in advance of the absense. They are a available in the school office and on the TWC website.

A pre-arranged asbense form does not excuse the days students miss. The total number of days a student misses via a pre-arranged absence form will still count forward the IO allowed absences per school year.

A student's school work will be given and will be made up upon returning from the absence.

#### Lunch Account

To fund your meal account, you can
do so by bringing cash, check or
paying by card in the front office.
You are also able to add money on
your Skyward Family Access
account under "Food Service" and
"Make a Payment."

This year, normal-priced breakfast costs \$2.20 and normal-priced lunch costs \$3.60. Free and reduced applications can be accessed on Skyward Family Access under "Food Service" or in the school office.

### Transportation

Car riders can be dropped off at the front door each day. Please follow the flow of traffic and proceed with caution. Upon dismissal, please put a sign in the passenger window with your child's name, so that school staff can retrieve your children and send them to your vehicle. If you need to buckle your child, please walk up to the entrance to get them or pull off into a spot upon pickup as to not slow the flow of the car rider line.

If you need to change your child's transportation, please call the front office by 12pm that day. If you call later, we cannot guarantee the change.

### Snacks and Water Bottles

Please send in healthy snacks for your child. Students are allowed a water bottle to use throughout the day. It needs to be filled with water only and have a spill-proof lid. Water fountains and water bottle filling machines are found throughout the building.

#### Contact Us

Main Office: 262-862-2356

Fax: 262-862-9226

Website: twc.kl2.wi.us

26325 Wilmot Rd.

Trevor, WI 53179